



# JALAN TRANSOLUTIONS (INDIA) LIMITED

Regd. Office: 206, Ajnara Bhawan, D-Block Market,  
Vivek Vihar, Delhi-110095 CIN: L63090DL2003PLC119773  
Email- [info@jalantransolutions.com](mailto:info@jalantransolutions.com) Website- [www.jalantransolutions.com](http://www.jalantransolutions.com)  
Phone No. 011-47675707

## NOTICE OF 15<sup>TH</sup> ANNUAL GENERAL MEETING

NOTICE is hereby given that the 15<sup>th</sup> Annual General Meeting of the Members of M/s Jalan Transolutions (India) Limited (CIN: L63090DL2003PLC119773) will be held on **Saturday, the 29<sup>th</sup> day of September, 2017 at 09:00 a.m.** at Aura Grand Residency at 439, Jagriti Enclave, Near Karkardooma Metro Station, Delhi-110092 to transact the following businesses: -

### **ORDINARY BUSINESS**

1. To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended on 31<sup>st</sup> March, 2018 and Reports of Board of Directors and Report of Auditors thereon.
2. To appoint a Director in place of **Mrs. Pushpa Jalan (DIN: 00050259)** who retires by Rotation at this Annual General Meeting, and being eligible, offers herself for re-appointment.
3. To ratify appointment of M/s Aggarwal Sarawagi & Co. (Firm Registration No. 016765N), Chartered Accountants as Statutory Auditors of the company and in this regard to consider and if thought fit, to pass with or without modification, the following resolution as an Ordinary Resolution.

**“RESOLVED THAT** pursuant to the provisions of section 139 and any other applicable provision of the Companies Act, 2013 and the Rules made there under (including any statutory modification or re-enactment thereof, for the time being in force), the appointment of **M/s Aggarwal Sarawagi & Co., Chartered Accountants (FRN: 016765N)** as Statutory Auditors of the Company have been made in the 12<sup>th</sup> Annual General Meeting to hold the office from the conclusion of 12<sup>th</sup> Annual General Meeting till the conclusion of the 17<sup>th</sup> Annual General Meeting of the Company for the period of five consecutive years i.e. 2015-16 to 2019-20 (subject to ratification by members at every Annual General Meeting to be held during the said period) the shareholders of the Company give their assent for ratification of appointment of statutory auditors on a remuneration as may be agreed upon by the Board of Directors and the Auditor.

**RESOLVED FURTHER THAT** the Board of Directors and/or Audit Committee be and is hereby severally and/or jointly authorized to do all act, deeds and things as may be necessary or desirable to give effect to the aforesaid resolution.”

### **SPECIAL BUSINESS**

4. **To consider and if thought fit, to pass, with or without modification (s), the following resolution as an Ordinary Resolution:**

**“RESOLVED THAT** pursuant to the provisions of Sections 149 and 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act, 2013 (“the Act”) and the Companies (Appointment and Qualification of Directors) Rules, 2014 and the applicable provisions of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or re-enactment(s) thereof, for the time being in force), **Ms. Deepika Dwivedi (DIN: 08099153)**, who was appointed as an additional Director of the company with effect from 29th May, 2018 by the Board of Directors pursuant to Section 161 of the Act and as recommended by the Nomination & Remuneration Committee and who holds office only upto the date of ensuring Annual General Meeting of the Company and in respect of whom the company has received a notice in writing from a member proposing his candidature for the office of Director, be and is hereby regularization as an Independent Director of the Company, as per the provisions of Section 160 of the Companies Act, 2013, not liable to retire by rotation and to hold office for a term of (5) five consecutive years, i.e. upto 29th May, 2023 on the Board of the Company.”

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Phone No. 011-47675707



**RESOLVED FURTHER THAT** the Board of Directors of the Company be and is hereby authorized to do all act, deeds and things as may be necessary or desirable to give effect to the aforesaid resolution.”

**Registered Office**

206, Ajnara Bhawan,  
D-Block Market,  
Vivek Vihar, Delhi-110095

**By the order of the Board  
For JALAN TRANSOLUTIONS (INDIA) LIMITED**

**Sd/-**

**Date: 30.08.2018**

**Place: Delhi**

**Rajesh Jalan  
Managing Director  
DIN: 00050253**

**JALAN TRANSOLUTIONS (INDIA) LIMITED**



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## NOTES:

1. A member entitled to attend and vote at the Annual General Meeting (“Meeting”) is entitled to appoint a proxy to attend and vote on a poll instead of himself / herself and the proxy need not be a member of the Company. The instrument appointing proxy in order to be effective, should be deposited at Company's registered office, duly completed and signed, not less than forty eight hours before the commencement of the meeting. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in the aggregate not more than ten percent of the total share capital of the company. A member holding more than ten percent of the total share capital of the company carrying voting rights may appoint a single person as proxy and such person shall not act as proxy for any other person or shareholder.
2. The Proxy holder shall prove his/her identity at the time of attending the Meeting.
3. When a member appoints a proxy and both the Member and the Proxy attend the Meeting, the Proxy stands automatically revoked.
4. Members are requested to bring their attendance slip along with their copy of Annual Report to the meeting.
5. Corporate members intending to send their authorized representatives to attend the Meeting are requested to send a certified copy of the Board Resolution authorizing their representatives to attend and vote on their behalf.
6. The Explanatory Statement pursuant to the provisions of Section 102 of the Companies Act, 2013 relating to the Special Business to be transacted at this AGM is annexed hereto.
7. All documents referred to in the accompanying notice and explanatory statement will be kept open for inspection at the Registered Office of Company at 206, Ajnara Bhawan, D-Block Market, Vivek Vihar, Delhi-110095 on all working days between 10.00 a.m. to 01.00 p.m. prior to date of Annual General Meeting.
8. The Notice of 15<sup>th</sup> Annual General Meeting and the Annual Report 2017-18 of the Company, circulated to the members of the Company, will be made available on the Company's website at [www.jalantransolutions.com](http://www.jalantransolutions.com).
9. Electronic copy of the Annual Report for 2017-18 is being sent to all the members whose email IDs are registered with the Company/Depository Participant(s) for communication purposes unless any member has requested for a hard copy of the same. For members who have not registered their email address, physical copies of the Annual Report for 2017-18 is being sent in permitted mode.  
Members who have not registered their e-mail addresses, so far, are requested to register their e-mail addresses, in respect of electronic holdings with the Depository through their concerned Depository Participants or with Company or with the Registrar and Share Transfer Agent of the Company (in case of Shares held in physical form).
10. Members are requested to notify any change in their addresses to the Company or Registrar and Share Transfer Agent of the Company immediately. Members holding shares in electronic form are requested to advise change of addresses to their Depository Participants.
11. Members may also note that the Notice of 15<sup>th</sup> Annual General Meeting and the Annual Report 2017-18 will also be available on the Company's website at [www.jalantransolutions.com](http://www.jalantransolutions.com) for their download. The physical copies of the aforesaid documents will also be available at the Company's Registered Office at 206, Ajnara Bhawan, D-Block Market, Vivek Vihar, Delhi-110095 for inspection during normal business hours on working days. Even after registering for e-communication, members are entitled to receive such communication in physical form, upon making a request for the same, by post free of cost.
12. Members are requested to provide their client ID and DP ID numbers at the meeting for easy identification.
13. Members desiring any information concerning the accounts are requested to address their questions in writing to the Company at its registered office at 206, Ajnara Bhawan, D-Block Market, Vivek Vihar, Delhi-110095, at least 7 (Seven) days before the date of the Meeting so that the information required may be made available at the Meeting.
14. Register of Members and Share Transfer Books will remain closed from Sunday, 23<sup>rd</sup> September, 2018 to Saturday, 29<sup>th</sup> September, 2018 (both days inclusive) for the purpose of holding 15<sup>th</sup> Annual General Meeting.

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15. The Securities and Exchange Board of India (“SEBI”) has mandated the submission of Permanent Account Number (“PAN”) by every participant in the securities market. Members holding shares in electronic form are therefore, requested to submit their PAN card numbers/copies of PAN card to their depository participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN details to the Company/Registrar and Share Transfer Agent, M/s. Karvy Computershare Private Limited.
16. A route map along with prominent landmark for easy reach to the venue of Annual General Meeting is at the last page of this Annual Report.
17. Pursuant to Section 108 of the Companies Act, 2013 read with Rule 20 of Companies (Management and Administration) Rules, 2014, as amended upto date, Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 the Company is pleased to provide its members the facility to exercise their right to vote on the resolutions proposed to be passed in the 15<sup>th</sup> Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services provided by Karvy Computershare Private Limited (“KCPL” or “Karvy”).

The facility for voting through ballot / polling paper shall also be made available at the venue of the 15<sup>th</sup> AGM. The members attending the meeting, who have not already cast their vote through remote e-voting shall be able to exercise their voting rights at the meeting. The members who have already cast their vote through remote e-voting may attend the meeting but shall not be entitled to cast their vote again at the AGM.

## **GENERAL INSTRUCTIONS FOR E-VOTING**

- i. The facility for voting, through ballot paper, will also be made available at the AGM and the members attending the AGM who have not already cast their votes by remote e-voting shall be able to exercise their right at the AGM.
- ii. The members who have cast their vote by remote e-voting may also attend the Meeting but shall not be entitled to cast their vote again.
- iii. For this purpose, the Company has engaged the services of Karvy Computershare Private Limited (“KCPL” or “Karvy”) as the Authorised Agency (Service provider) to provide e-voting facilities. The manner of carrying out e-voting are provided herein below.
- iv. The voting rights of the Members shall be in proportion to the paid-up value of their shares in the equity capital of the Company as on the cut-off date being 22nd September, 2018.
- v. The Board of Directors has appointed Mr. Manoj Jain, Practicing Company Secretary (Membership No. 5832 and Certificate of Practice No. 5629), as a Scrutinizer to scrutinize the process of remote e-voting and voting at the venue of the meeting in a fair and transparent manner.
- vi. A person, whose name is recorded in the register of members or in the register of beneficial owners maintained by the depositories as on the cut-off date, i.e. 22nd September, 2018 only shall be entitled to avail the facility of remote e-voting /voting at the meeting through Ballot Papers.
- vii. The Scrutinizer shall immediately after the conclusion of voting at the AGM, count the votes cast at the AGM and thereafter unblock the votes cast through remote e-voting in the presence of at least two (2) witnesses not in the employment of the Company. The Scrutinizer shall submit a consolidated Scrutinizers Report of the total votes cast in favour of or against, if any, not later than two (2) days after the conclusion of the AGM to the Chairman of the Company. The Chairman, or any other person authorised by the Chairman, shall declare the result if the voting forthwith.
- viii. The resolutions will be deemed to be passed on the AGM date subject to receipt of the requisite numbers of votes in favour of the Resolutions.

Please read the instructions given below before exercising the vote. The Notice of the Annual General Meeting and this Communication are also available on the website of the Company at [www.jalantransolutions.com](http://www.jalantransolutions.com) and that of the Service provider “Karvy” at [www.evoting.karvy.com](http://www.evoting.karvy.com).

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## The instructions for the Shareholders for remote e-voting are as under:

1. The remote e-Voting will be kept open 26th September, 2018 from 10.00 a.m. (IST) till 28th September, 2018 up to 5.00 p.m. (IST).
2. Launch internet browser by typing the URL: <https://evoting.karvy.com>
3. Enter the login credentials (i.e. User ID and password mentioned above). Your Folio No. /DP ID- Client ID will be your User ID. However, if you are already registered with Karvy for e-voting, you can use your existing User ID and password for casting your vote.

User – ID	For Members holding shares in Demat Form:- a) For NSDL : 8 Character DP ID followed by 8 Digits Client ID b) For CDSL :- 16 digits beneficiary ID For Members holding shares in Physical Form:- <u>Event no.</u> followed by Folio Number registered with the company
Password	Your Unique password is printed in this communication/ or sent via email along with the Notice sent in electronic form.
Captcha	Enter the Verification code i.e. please enter the alphabets and numbers in the exact way as they are displayed for security reasons.

4. Please contact our toll free No. 1-800-34-54-001 for any further clarifications.
5. After entering these details appropriately, click on "LOGIN".
6. You will now reach password change Menu wherein you are required to mandatorily change your password. The new password shall comprise minimum 8 characters with at least one upper case (A-Z), one lower case (a-z), one numeric (0-9) and a special character (@,#,\$,etc.). The system will prompt you to change your password and update your contact details like mobile number, email ID, etc. on first login. You may also enter a secret question and answer of your choice to retrieve your password in case you forget it. **It is strongly recommended that you do not share your password with any other person and that you take utmost care to keep your password confidential.**
7. You need to login again with the new credentials.
8. On successful login, the system will prompt you to select the E-Voting Event Number for Sterlite Technologies Limited.
9. On the voting page enter the number of shares (which represents the number of votes) as on the cut-off date under "FOR/AGAINST" or alternatively, you may partially enter any number of shares held, "FOR" and partially "AGAINST" but the total number of shares mentioned both "FOR/AGAINST" taken together should not exceed your total shareholding as on the cut-off date, as mentioned above. You may also choose the option "ABSTAIN" and the shares held will not be counted under either head.
10. Members holding multiple folios / demat accounts shall choose the voting process separately for each of the folios / demat accounts.
11. Voting has to be done for each item of the Notice separately. In case you do not desire to cast your vote on any specific item it will be treated as abstained.
12. You may then cast your vote by selecting an appropriate option and click on "Submit".
13. A confirmation box will be displayed. Click "OK" to confirm else "CANCEL" to modify. Once you confirm, you will not be allowed to modify your vote. **During the voting period, Members can login any number of times till they have voted on the Resolution(s).**
14. Corporate / Institutional Members (i.e. other than Individuals, HUF, NRI, etc.) are also required to send scanned certified true copy (PDF Format) of the Board Resolution / Authority Letter, etc., together with attested specimen signature(s) of the duly authorized representative(s), to the Scrutinizer at e-mail ID [manojfcs@gmail.com](mailto:manojfcs@gmail.com). They may also upload the same in the e-voting module in their login. The scanned image of the above mentioned documents should be in the naming format "Corporate Name\_EVENT NO."
15. In case a person has become a member of the Company after dispatch of the AGM Notice but on or before the cut-off date i.e. 22nd September, 2018 may write to Karvy on the email id [einward.ris@karvy.com](mailto:einward.ris@karvy.com) or

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- to Mr. Rajeev Kumar contact no 040-67161524 at Karvy (Unit Jalan Transolutions (India) Limited) Karvy Computershare Private Limited, Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad -500 032, requesting for the user id and password. After receipt of the same, please follow all the steps as from 1 to 7 as mentioned above to cast the vote
16. Once the vote on a resolution is cast by a Member, the Member shall not be allowed to change it subsequently. Further, the Members who have cast their vote electronically shall not be allowed to vote again at the Meeting.
  17. In case of Members receiving physical copy of the AGM Notice by Courier [for Members whose email IDs are not registered with the Depository Participant(s)]:
    - (i) User ID and initial password as provided in cover slip.
    - (ii) Please follow all steps from Sr. No. (1) to (7) as mentioned above, to cast your vote.
  18. The remote e-voting period commences on 26<sup>th</sup> September, 2018 at 10:00 A.M. and ends on 28<sup>th</sup> September, 2018 at 5:00 P.M. During this period, the Members of the Company holding shares in physical form or in dematerialized form, as on the cut-off date, being 22<sup>nd</sup> September, 2018, may cast their vote by electronic means in the manner and process set out hereinabove. The e-voting module shall be disabled for voting thereafter.
  19. The members who have cast their vote by remote e-voting may also attend the Meeting but shall not be entitled to cast their vote again.
  20. The Members who are entitled to vote but have not exercised their right to vote through remote e-voting may vote at the AGM through Ballot Papers.
  21. In case of any query pertaining to e-voting, please visit Help & FAQ's section available at Karvy's website <https://evoting.karvy.com> or contact Mr. Rajeev Kumar, Contact No. 040-67161524 at Karvy Computershare Private Limited, Karvy Selenium Tower B, Plot 31-32, Gachibowli, Financial District, Nanakramguda, Hyderabad – 500 032.
  22. The Results declared along with the Scrutinizer's Report(s) will be available on the website of the Company ([www.jalantransolutions.com](http://www.jalantransolutions.com)) and on Karvy's website (<https://evoting.karvy.com>) after communication of the same to the BSE Limited and the National Stock Exchange of India Limited.

**Registered Office**

206, Ajnara Bhawan,  
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**By the order of the Board**

**For JALAN TRANSOLUTIONS (INDIA) LIMITED**

Sd/-

**Date: 30.08.2018**

**Place: Delhi**

**Rajesh Jalan  
Managing Director  
DIN: 00050253**

**JALAN TRANSOLUTIONS (INDIA) LIMITED**





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## EXPLANATORY STATEMENT PURSUANT TO SECTION 102 (1) OF THE COMPANIES ACT, 2013

### ITEM NO. 4

Pursuant to the provision of section 149 and any other applicable provisions of the Companies Act, 2013, **Ms. Deepika Dwivedi (DIN: 08099153)** who was appointed as an additional Director of the company with effect from 29th May, 2018 subject to the approval of shareholders in the forth-coming general meeting of the Company and her appointment and regularization of appointment as an Independent Director is recommended by the Nomination and Remuneration Committee and by the Board and her term is not liable to retire by rotation and to hold office for a term of (5) five consecutive years, i.e. upto 29<sup>th</sup> May, 2023 on the Board of the Company.”

**Ms. Deepika Dwivedi (DIN: 08099153))** is not disqualified from being appointed as Director in terms of Section 164 of the Companies Act, 2013 and have given their consent in writing to act as Director in Form DIR-2. The Company has also received a declaration to the effect that she meet the criteria of independence as prescribed both under sub-section (6) of Section 149 of the Companies Act, 2013.

In the opinion of the Board, **Ms. Deepika Dwivedi (DIN: 08099153)** fulfil the conditions specified in the Companies Act, 2013 and rules made thereunder for her appointment as an Independent Directors of the Company and is independent of the management.

The Board recommends adoption of the resolution set out in Item No. 4 as a **Special Resolution**.

Except Ms. Deepika Dwivedi, being appointee, none of the other Directors / Key Managerial Personnel of the Company or their relatives are in anyway, concerned or interested, financially or otherwise, in the resolution set out at Item No. 4.

<b>Name</b>	Deepika Dwivedi
<b>Age</b>	23 Years
<b>Date of Appointment/ Re- appointment</b>	29.05.2018
<b>Brief Resume</b>	BBA
<b>Names of the Listed Companies in which he/ she holds Directorships/ Committee Membership</b>	Director in: Jalan Transolutions (India) Limited Chairperson/ Member in Committees: <u>In Jalan Transolutions (India) Limited:</u> Audit Committee: Member Nomination & Remuneration Committee: Member Stakeholders Relationship Committee: Chairman
<b>No. of Shares held</b>	Nil

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**By the order of the Board**  
**For JALAN TRANSOLUTIONS (INDIA) LIMITED**

**Sd/-**

**Date: 30.08.2018**  
**Place: Delhi**

**Rajesh Jalan**  
**Managing Director**  
**DIN: 00050253**

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## FORM NO. MGT-11 PROXY FORM

[Pursuant to section 105(6) of the Companies Act, 2013 and rule 19(3) of the  
Companies (Management and Administration) Rules, 2014]

Name of the member (s) : \_\_\_\_\_  
Registered address : \_\_\_\_\_  
E-mail Id : \_\_\_\_\_  
Folio No/Client ID : \_\_\_\_\_  
DP ID : \_\_\_\_\_

I/We, being the member (s) of \_\_\_\_\_ equity shares of the above-named company, hereby appoint

- Name: \_\_\_\_\_ Address: \_\_\_\_\_  
E-mail Id: \_\_\_\_\_ Signature: \_\_\_\_\_ or failing him
- Name: \_\_\_\_\_ Address: \_\_\_\_\_  
E-mail Id: \_\_\_\_\_ Signature: \_\_\_\_\_ or failing him
- Name: \_\_\_\_\_ Address: \_\_\_\_\_  
E-mail Id: \_\_\_\_\_ Signature: \_\_\_\_\_

As my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 15<sup>th</sup> Annual General Meeting of the company, to be held on Saturday, the 29th day of September, 2018 at 09.00 a.m. at Aura Grand residency at 439, Jagriti Enclave, Near Karkardooma Metro Station, Delhi-110092 and at any adjournment thereof in respect of such resolutions as are indicated below-

S. No.	Resolution	Optional	
		For	Against
<b>Ordinary Business</b>			
1	To receive, consider and adopt the Audited Financial Statements of the Company for the financial year ended on 31st March, 2018 and Reports of Board of Directors and Report of Auditors thereon.		
2	To appoint a Director in place of <b>Mrs. Pushpa Jalan (DIN: 00050259)</b> who retires by Rotation at this Annual General Meeting, and being eligible, offers herself for re-appointment.		
3	To ratify appointment of <b>M/s Aggarwal Sarawagi &amp; Co.</b> (Firm Registration No. 016765N), Chartered Accountants as Statutory Auditors of the company and in this regard to consider and if thought fit, to pass with or without modification, the following resolution as an Ordinary Resolution		
<b>Special Business</b>			
4	Regularization of appointment of <b>Ms. Deepika Dwivedi (DIN: 08099153)</b> as an Independent Director of the Company.		

Signed this ..... day of ..... 2018  
Signature of shareholder \_\_\_\_\_  
Signature of Proxy holder(s) \_\_\_\_\_



**Note:**

- This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.**
- For the Resolutions, Explanatory Statement and Notes, please refer to the Notice of 15<sup>th</sup> Annual General Meeting.
- It is optional to put an "X" in the appropriate column against the Resolutions indicated in the Box. If you leave the 'For' or 'against' column blank against any or all Resolutions, your Proxy will be entitled to vote in the manner as he/she thinks appropriate.
- Please complete all details of member(s) in above box before submission.





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## 15<sup>TH</sup> ANNUAL GENERAL MEETING OF JALAN TRANSOLUTIONS (INDIA) LIMITED

### ATTENDANCE SLIP

Registered Folio No. / DP ID No./ Client ID No.	
Name and address of the Member(s)	
Name of the Proxy (To be filled only when a proxy attends the meeting)	
Number of Shares held	

I certify that I am a member / proxy for the member of the Company

I/We hereby record my/our presence at the 15<sup>th</sup> Annual General Meeting of the Company held on Saturday, the 29<sup>th</sup> day of September, 2018 at 09.00 a.m. at Aura Grand residency at 439, Jagriti Enclave, Near Karkardooma Metro Station, Delhi-110092.

\_\_\_\_\_  
Name of the member/ proxy

\_\_\_\_\_  
Signature of member/proxy

#### Notes:

1. Members/Proxy attending the meeting must complete this attendance slip and hand it over at entrance.
2. Members are requested to bring their copies of the Annual Report to the Meeting.

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## ROUTE MAP OF THE VENUE FOR 15<sup>TH</sup> ANNUAL GENERAL MEETING OF JALAN TRANSOLUTIONS (INDIA) LIMITED

